

## With the holidays quickly approaching, remember to...

- ✓ **Add all non-school days in your calendar** for each preschooler and school age child for the upcoming holiday breaks.
- ✓ **Make sure any CRF's for newly enrolled children** are received in the office before the 25th of the month.
- ✓ **Submit or mail/drop off your claim on the last day** you will be claiming for the month, after your last meal has been recorded.
- ✓ **Call or email the office or your advisor if you will be closed** during the holidays, as well as enter it in your KidKare calendar. Notifying us of a closure is a USDA regulation. Should your advisor conduct a visit and the office was not notified of a closure, you will be deducted if you claimed a meal during that time and the meal could not be reviewed by your advisor.

## Know someone who is starting an in-home child care in 2025?

Refer a NEW licensed or legally exempt provider to PNI and you will receive a \$50.00 Visa gift card after their first two months of claiming! The more referrals... the more gift cards for you! Make sure your referral provider gives us your name when they call to sign up.

**Remember to review your claim summary after the 5th of each month. If you have questions regarding your claim summary, contact your advisor or the office right away.**

### Important Infant Reminder

Once infants are developmentally ready for solids, please make sure to record every component served at every meal/snack. This documentation is to show that every infant's nutritional needs are being met each day, for each meal/snack. You must also keep the Infant Solid Forms up-to-date at all times and serve/claim components consistent with that form and the parent's wishes. While there is flexibility with the infant meal pattern, failure to serve/record all components consistent with the form could result in deductions.



*We wish you all a wonderful Holiday Season!!  
Thank you everyone for another successful year!  
We are truly fortunate to have such dedicated providers!*

**During the holiday season our office may not be fully staffed. Please leave us a voicemail at the office or send us an email and we will get back to you as soon as someone is available.**

## Enrolling a new child?

Enter the child's information into KidKare and MAIL THE CRF RIGHT AWAY to avoid any unnecessary deductions for the month.

### Strawberry Coconut Oatmeal Muffins

2 large bananas (mashed)	½ C. all-purpose flour
2 large eggs	1 tsp. baking powder
¼ C. maple syrup	1 tsp. ground cinnamon
1 C. milk	¼ tsp. salt
1 tsp. vanilla extract	diced strawberries
2 C. rolled oats	unsweetened coconut flakes

Preheat oven to 350°F. Line a muffin tin with muffin cups or generously spray muffin tin with non-stick cooking spray. In a large bowl, mash bananas. Add in eggs, maple syrup, milk and vanilla. Mix to combine; set aside. In another large bowl, mix together all of the dry ingredients. Slowly add the wet ingredients to the dry ingredients; mix until combined. With a spoon, add batter to each muffin cup, filling each close to the top. Add desired amount of strawberries and coconut flakes to the top of each cup, pressing into the cup slightly to get some of the ingredients to the center of the muffin. Bake for 20-23 minutes or until inserted toothpick comes out clean. Allow to cool before removing from muffin tin.

#### Breakfast Menu Suggestion:

Strawberry Coconut Oatmeal Muffins, Mixed Berries, and 1% or Skim Milk

### Learn About Different Winter Holidays

Take the opportunity to teach children about the diversity of winter holidays celebrated around the world. Each day, focus on a different holiday and plan appropriate activities related to that holiday. Incorporate books that explain popular holidays, such as Christmas, Hanukkah, and Kwanzaa. This educational experience promotes cultural awareness and encourages children to embrace diversity.

Check out our updated website!  
[www.pnicacfp.org](http://www.pnicacfp.org)

### IMPORTANT MONTHLY REMINDERS:

#### Tentative Monthly Direct Deposit Date Range: 19th - 28th

Due to the continued fluctuation in receiving the claim funds from NDE each month, we feel it is best to no longer give a tentative deposit date "guess" in the newsletter, but rather a date range based on historical deposit dates. However, each month, once the funds are deposited into our account, we will send a notification to everyone directly through KidKare Messaging with the specific deposit date. Should there be a deposit delay beyond the 28th any month, we will notify you ASAP through KidKare Messaging so the info is at your fingertips!

**Watch KidKare Messaging for the specific deposit date once we receive it!!**

- ✓ **Per USDA Regulations:** all meals and attendance must be recorded by 11:59 pm every day. **If you run into login issues, you must call and leave a message at the office or send us an email the SAME DAY of occurrence** for reimbursement consideration.
- ✓ On-line claims should always be submitted the last day of the month, after your last meal has been entered.
- ✓ All Registration Forms must be received by the end of each month. Mail your CRF's right away when a child starts in your care instead of waiting until the end of the month.
- ✓ Add non-school days to each school age and preschool child's calendars before the end of each month to avoid deductions.
- ✓ You must contact the office if you plan on moving or changing directors PRIOR TO THE MOVE OR CHANGE. If you contact licensing, you are responsible for contacting PNI as well.
- ✓ If you call the office and no one answers, please leave a detailed voice mail and your call will be returned within 24 hours. You can also email your advisor, Lara, or Carrie at anytime.