

## ANNUAL UPDATE PACKETS!!

Annual update packets will be prepared in the next two weeks and mailed out to everyone. Please watch your mail for this very important, time-sensitive material and be sure we receive your updates no later than October 15, 2021.

### September & October PNI Training Opportunities

*Class dates are subject to change due to COVID 19 throughout the community.*

*Rates for CPR/First Aid: PNI Providers: \$60.00 • Non-PNI Providers: \$65.00*

*Class fee is non-refundable. Payment must be received in our office prior to class date to secure spot.*

**\*\* PRE-REGISTRATION IS REQUIRED FOR ALL CLASSES BY CONTACTING THE PNI OFFICE. \*\***

#### SAFE WITH YOU - LINCOLN

September 18, 2021 • 9:00 am - 1:00 pm

Instructor: Becky Burns • Cost: \$20.00

#### PEDIATRIC CPR/FIRST AID - LINCOLN

October 16, 2021 • 9:00 am - 12:00 pm

Instructor: Becky Burns

#### PEDIATRIC CPR/FIRST AID - COLUMBUS

September 18, 2021 • 9:30 am - 12:30 pm

(class date subject to change based on library availability)

2419 14th Street - Old Police Department

(across from the current library)

Instructor: Lisa Benson

#### PEDIATRIC CPR/FIRST AID - COLUMBUS

October 16, 2021 • 9:30 am - 12:30 pm

(class date subject to change based on library availability)

2419 14th Street - Old Police Department

(across from the current library)

Instructor: Lisa Benson

*We recommend you to bring a mask to class in case one will be needed.*

*Please bring your own writing utensil. Food and beverages will not be offered but participants are welcome to bring their own.*



**Save the Date!**

**CRUNCH OFF 2021  
is October 21st**  
or October date of your  
choice

Visit the **Nebraska  
Crunch Off** webpage and  
**Farm to School Month**  
webpage for tons of re-  
sources to celebrate the  
Crunch Off and Farm to  
School Month.

## **Come on Nebraska Let's CRUNCH!**

Join Team Nebraska to celebrate October Farm to School month, promoting local seasonally available produce by biting into a local apple, or other crunchy fruit/vegetable October 21st, 2021 (or October date of your choice). Nebraska is participating in the Mountain Plains **Crunch Off**, an eight-state competition (CO, KS, MO, MT, ND, SD, and WY). The state with the most crunches per capita is crowned the champion. Nebraska was the 2019 and the 2020 Mountain Plains Region Crunch Off champion and is looking to defend the title again.

The **Crunch Off** event encourages healthy eating, supports local agriculture, and helps students and community members gain a deeper understanding of the food system.

Create a Crunch Team and register as an individual or as many as you can get involved. Crunch Off with schools, early childhood institutions, farmers, community members, businesses and local food enthusiasts to celebrate Farm to School Month.

## **IMPORTANT!! Remember to add all non-school days for the year for each of your school-agers and preschoolers, regardless of claiming on-line or on paper.**

If claiming on-line, please add all non-school days for each school-ager or preschooler for the year in the child's calendar. If you claim on paper, be sure to record the child's first and last name, first day of school and any non-school days on the "Provider Claim Notation Sheet." Any school information not indicated on-line or on paper forms could result in deductions.

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**Always remember to contact the office or your advisor if you will be closed or away from your home during operating hours**, AND to mark your day(s) off in your KidKare calendar or on your "Provider Claim Notation Sheet" if you utilize paper forms.

If you are not on site when your advisor comes for her visit and your helper or staff is unable to conduct the visit with your advisor, you will be deducted for that meal.

### **August claim reimbursement paid in September**

***Tentative Direct Deposit Date: September 23***

***Reminder: These payment dates are subject to change from month to month depending on when we receive these grant funds from the Nebraska Department of Education.***

***Please keep that in mind when setting up your own monthly budgets.***

## **IMPORTANT MONTHLY REMINDERS:**

- ✓ **Per USDA Regulations:** all meals and attendance must be recorded by 11:59 pm every day. If you run into login issues, you must call and leave a message at the office the same day of occurrence for reimbursement consideration.
- ✓ On-line claims should always be submitted the last day of the month, after your last meal has been entered. Paper claims must be received in the office NO LATER than noon on the 4th of each month.
- ✓ Do not wait to mail your CRF's. All Registration Forms must be received by the end of each month. Mail your CRF's right away when a child starts in your care instead of waiting until the end of the month.
- ✓ You must contact the office if you plan on moving or changing directors PRIOR TO THE MOVE OR CHANGE. If you contact licensing, you are responsible for contacting PNI as well.
- ✓ Review your claim summary each month and contact the office or your advisor right away if you have any questions.
- ✓ Add non-school days to each school age and preschool child's calendars before the end of each month to avoid deductions.
- ✓ Check your postal mail, email and voice mails daily so you are not missing important information from the PNI office or your advisor.
- ✓ We cannot be held responsible for the mail service or delays. Please refer to a calendar monthly and plan accordingly. You can utilize our drop slot to drop off paperwork anytime.
- ✓ If you call the office and no one answers, please leave a detailed voice mail and your call will be returned within 24 hours. You can also email your advisor, Lara, or Carrie at anytime.