

# Provider's Network Newsletter

Page 1 of 2

February 2022

## 2021 CACFP Tax Statement

If you utilize KidKare, your CACFP tax information is easily accessible to you! You are immediately able to view and print your 2021 tax information for your December 2020 to November 2021 claims paid in 2021. This report will give you all the information needed for your food program income for the year. Please call the office if you have any questions regarding your 2021 tax information.

#### To run your tax report from KidKare go to:

REPORTS ≈ CLAIM STATEMENTS ≈ TAX REPORT ≈ 2021 ≈ RUN

**NOT GOING TO SUBMIT A CLAIM FOR A MONTH OR LONGER??** If at any point you will not have a claim for an entire month, IE: health reasons, maternity leave, extended vacation, etc., you MUST notify the office or your advisor BEFORE the end of the month.

## February & March PNI Training Opportunities

Class dates are subject to change due to COVID 19 throughout the community.

*Rates for CPR/First Aid:* PNI Providers: \$60.00 • Non-PNI Providers: \$65.00 Class fee is non-refundable. Payment must be received in our office prior to class date to secure spot.

\* PRE-REGISTERATION IS REQUIRED FOR ALL CLASSES BY CONTACTING THE PNI OFFICE. \*\*

PEDIATRIC CPR/FIRST AID - LINCOLN February 26, 2022 • 9:00 am - 12:00 pm Instructor: Becky Burns

> •happy• Valentine's • day •

SAFE WITH YOU - LINCOLN

March 12, 2022 • 9:00 am - 1:00 pm Instructor: Becky Burns • Cost: \$20.00

#### PEDIATRIC CPR/FIRST AID - COLUMBUS

March 12, 2022 • 9:30 am - 12:30 pm (class date subject to change based on library availability) 2419 14th Street - Old Police Department (across from the current library) Instructor: Lisa Benson

All class participants are REQUIRED TO BRING A MASK TO WEAR DURING THE ENTIRE CLASS. Please bring your own writing utensil. Food and beverages will not be offered but participants are welcome to bring their own.

> 145 N. 46th Street, Suite 5 • Lincoln, NE 68503 • (402) 464-4335 https://www.pnicacfp.org • https://www.facebook.com/pnicacfp

## • Changes to US First-Class Mail Delivery Times May Affect You

- Effective October 1, 2021, the United States Postal Service (USPS)
  revised its service standards for certain First-Class Mail items,
  resulting in a delivery window of up to five days. Please note that
  this may delay our receipt of mail from you. We cannot be held
  responsible for any mail delays so please take this change into
  account when mailing items via USPS. It is very important to mail
  your CRF's or any other information to us right away rather than
- holding them until the end of the month and risk reimbursement
  loss due to late delivery.



#### Creamy Avocado Dip

1 avocado ½ C. plain yogurt 1 T. lime juice 1 tsp. chopped cilantro ½ tsp. garlic powder

Remove core and peel from avocado; mash avocado. Stir all ingredients together or blend in a food processor. Serve with whole grain pita chips or raw vegetables such as carrots, broccoli, cauliflower or red/green peppers.

#### Snack Menu Suggestion:

Creamy Avocado Dip and fresh vegetables or whole grain pita chips



MAKE

### January claim reimbursement paid in February: Tentative Direct Deposit Date: February 23rd

Reminder: The payment date is subject to change from month to month depending on when we receive these grant funds from Nebraska Department of Education. Please keep that in mind when setting up your monthly budget.

#### IMPORTANT MONTHLY REMINDERS:

- Per USDA Regulations: all meals and attendance must be recorded by 11:59 pm every day. If you run into login issues, you must call and leave a message at the office the <u>same day</u> of occurrence for reimbursement consideration.
- V On-line claims should always be submitted the last day of the month, after your last meal has been entered. Paper claims must be received in the office NO LATER than noon on the 3rd of each month.
- Do not wait to mail your CRF's. All Registration Forms must be received by the end of each month. <u>Mail your CRF's right away</u> when a child starts in your care instead of waiting until the end of the month.
- Review your claim summary each month and contact the office or your advisor right away if you have any questions.
- V You must contact the office if you plan on moving or changing directors <u>PRIOR TO THE</u> <u>MOVE OR CHANGE</u>. If you contact licensing, you are responsible for contacting PNI as well.
- Add non-school days to each school age and preschool child's calendars before the end of each month to avoid deductions.
- V We cannot be held responsible for the mail service or delays. Please refer to a calendar monthly and plan accordingly. You can utilize our drop slot to drop off paperwork anytime.
- Check your postal mail, email and voice mails daily so you are not missing important information from the PNI office or your advisor.
- If you call the office and no one answers, please leave a detailed voice mail and your call will be returned within 24 hours. You can also email your advisor, Lara, or Carrie at anytime.

"This institution is an equal opportunity provider".